Openbravo Commerce Suite Functional Training 1

Course Guide

v3.0.1

Introduction

This is an online functional course that provides the student with step-by-step exercises on how to use the Openbravo Commerce Suite specific features. No knowledge of the application is required for this course. This self-study course is offered on-demand and can be started straight away!

Audience

The course is aimed at functional consultants and end users who are required to learn the retail specific functionality offered by the Openbravo Commerce Suite.

Content

The following topics are covered by this course:
- **Chapter 1 - Introduction**
  - Learning guide
  - Registration to an Openbravo On Demand instance
  - Running Web POS
- **Chapter 2 - Web POS**
  - Daily operations
    - Cash deposit
  - Ticket management:
    - ticket entry
    - editing
    - completing and paying
    - multiple payment methods

- ■ parked tickets
- ■ printing a ticket/opening the drawer
- ● Assign customers and Invoicing receipts
- ● Scales
- ● Product/Ticket returns
- ● Discretionary discounts
- ● Quotations
- ● Layaways
- ● Paying several tickets at once
- ● Cross store stock
- ● Deleting tickets
- ● Voiding tickets
- ● Overpayments
- ● Cash Management
  - ■ Cash up
- ● Manual role and approvals
- ● Offline operations
- ● Logging out
- ● **Chapter 3 - Backoffice Analytics**
  - ● Document Review:
    - ■ Sales order and sales invoice
    - ■ Goods shipment
    - ■ Payments
    - ■ Return from customer
    - ■ Financial accounts
  - ● Reports
  - ● Analytical tools
- ● **Chapter 4 - Day-to-day Backoffice Configuration**
  - ● Configure a Business Partner
  - ● Configure a Product
  - ● Configure a Discount
  - ● Configure a Price List version
- ● **Chapter 5 - Additional Materials**
  - ● Product and sales materials related to Openbravo Commerce Suite
- ● Exercises
- ● Quizzes

Format

Online Elearning Format

The format of the Openbravo Commerce Functional Training 1 is a self-study training with support from a trainer by livechat and support portal, providing the student with a strong learning experience. Here are some of the highlights:
- ● the training can be **enrolled to at any time** and **started straight away**
- ● **course access** to the online e-learning platform is granted for a period **15 days** from the start of the enrolment
- ● the format is **self study without live lectures**
- ● **Around 12 hours** of study is estimated to be required by the student
- ● **support** is offered through 2nd level support portal (for partners) or an integrated course forum (for 3rd parties)
- ● **IRC live chats** for a more interactive help and guidance

- exercises should be executed in an **Openbravo On Demand** instance.

Requirements

Knowledge prerequisites

- No specific knowledge is required.

Computer Requirements

- A compatible web browser. Due to the fact that Openbravo 3 is a **rich-internet-application** and the **WebPOS offers offline functionality**, only Webkit based browsers are supported:
  - Google Chrome
  - Apple Safari

Terms & Prices

Times, Prices & Registration

The course can be enrolled and started at any point in time. Registration can be done through the following link: http://www.openbravo.com/resources/trainings/

Language

All **training materials** are available in **English** only. **Support** however can also be provided in **Spanish**.

Notes

- Training is based on **Openbravo version 3**.
- Prices are quoted per student and do not include taxes.
- This course is open to all participants, regardless of affiliation with Openbravo.

For detailed **Terms and Conditions** of Openbravo courseware delivery, please visit the following link: http://university.openbravo.com/university-terms.html